

Personal *voice* mastery.

**Privacy Policy and Terms  
and Conditions of  
Coaching**

“ The most valuable of all talents  
is that of never using two words  
when one will do. ”

Thomas Jefferson  
*President of the United States*



# Privacy Policy and Terms & Conditions for Training with Cath Baxter – Voice Coach

## 1. Privacy Policy

By engaging with Cath Baxter's services and visiting [www.cathbaxter.co.uk](http://www.cathbaxter.co.uk), you agree to the collection and use of your personal information as outlined below:

### **Collection of Personal Information:**

We may collect personal information, including your name, email address, and contact details, when you inquire about or register for our services. This information is collected to provide you with the best service possible, including updates on training sessions, tools, and innovations in communications and public speaking.

### **Use of Personal Information:**

Your personal information will be used primarily to manage your training sessions and communicate important updates. By accepting this privacy policy, you consent to receiving information about courses, training, and future offers via a bi-monthly newsletter.

### **Data Security and Retention:**

We take your privacy seriously and strive to protect your personal data. Your information will be retained if it is relevant to our business needs or until you request its deletion. Despite our efforts, we cannot guarantee absolute security against unauthorized access, but we will notify you promptly in the event of a data breach.

### **Opt-Out and Data Rights:**

You can unsubscribe from our communications at any time by following the link in any email you receive. Additionally, you can request to view, correct, or delete your personal data by contacting us at [cath@cathbaxter.co.uk](mailto:cath@cathbaxter.co.uk). We will process your request within 72 hours.

## 2. Terms & Conditions for Training

By accepting these terms and conditions, you acknowledge and agree to the following:

### **Training Commitment:**

Cath Baxter's training programs are designed to help you develop communication and public speaking skills. The success of the program depends on your active participation and engagement. You are fully responsible for your own physical, mental, and emotional well-being during and between coaching sessions.

### **Confidentiality:**

All information shared during training sessions is confidential and will not be disclosed to third parties, except as required by law. Recordings of sessions may be made for personal use only and must not be shared or distributed.

### **Cancellation Policy:**

Training sessions can be cancelled or rescheduled with at least 2 business days' notice. Failure to provide sufficient notice may result in the session being forfeited.

### **Course Updates and Contact:**

By accepting these terms, you agree to receive occasional updates and offers related to our training services. This includes notifications about upcoming sessions, innovations in communication training, and opportunities to participate in face-to-face workshops and group training with other clients.

For any questions or further clarification, please contact me at [cath@cathbaxter.co.uk](mailto:cath@cathbaxter.co.uk)

## Who is Cath Baxter?

Cath Baxter is one of the UK's leading voice coaches and a Public Speaking expert.

For 14 years she was Head of Voice at Mountview, one of the top 5 drama schools in the UK, where she trained some of the UK's best actors and musical theatre performers. Her time is now spent working with a wide range of business clients and companies, helping them to add greater impact to their communications.

In 2020/21 Cath trained over 3500 people online. She has most recently delivered group training for the following organisations:

Department for Education - Legal and Transactions, Home Office, Ministry of Defence - Digital Division, HMRC – Digital Division, Crown Commercial Service, Health Education England, GSK – Global Supply Chain, GSK – Vaccines, NHS Improvement,

Independent Office for Police Conduct, Cancer

Research, Women into Leadership Virtual Conference. Cath has a PGCert in Learning and Teaching in Higher Education and is a Fellow of the Higher Education Academy.

For further details: [www.cathbaxter.co.uk](http://www.cathbaxter.co.uk)



Cath Baxter



@ProVoiceCoach